

Assessment Writing Test – Evaluation Criteria and Sample Topics

We will evaluate your response based on the following criteria and points, and passing requires a combined score of 20 or more points (level 4 x five categories) with no score of 1 in any category. **YOU MUST DOWNLOAD ADOBE READER, BEFORE THE TEST.**

Download for free here: <https://get.adobe.com/reader/>

TOPIC

1. Weak	2. Marginal	3. Adequate	4. Strong	5. Superior
Responds with a weak or no argument or the writer appears to have little or no understanding of the topic	Provides a weak or unclear argument and/or an inadequate response to the topic	Provides an argument that responds to most of the topic, at least implicitly	Responds to most aspects of the topic with a clear, explicit argument	Has a clear argument which addresses the topic and responds effectively to all aspects of the task

ORGANIZATION

1. Weak	2. Marginal	3. Adequate	4. Strong	5. Superior
Provides very little or no organizational structure	Uses an improper or confused organizational structure	Is organized in sequential (if not always logical) manner that is consistent with paragraph conventions	Is organized clearly	Is organized logically and divided into well-structured paragraphs

DEVELOPMENT

1. Weak	2. Marginal	3. Adequate	4. Strong	5. Superior
Offers little or no supporting evidence or only evidence that is irrelevant to the topic	Provides general, superficial, sparse or irrelevant supporting evidence/reasons	Offers some supporting evidence/reasons and attempts to elaborate with some details	Is developed with details, evidence, examples, and arguments that are relevant to the topic	Is fully developed with specific details, examples, and arguments that cogently support the topic.

SENTENCES

1. Weak	2. Marginal	3. Adequate	4. Strong	5. Superior
Is difficult to read or understand due to problems in sentence structure, word choice, or vocabulary	Contains confusing sentence structure and vague or imprecise word choice(s)	Is written in correct sentences, and word choices are correct, although possibly vague and/or repetitious at times	Has a readable style with effective word choice and some sentence variety	Has an effective, fluent style marked by sentence variety and a clear command of the English written language

GRAMMAR, PUNCTUATION, MECHANICS

1. Weak	2. Marginal	3. Adequate	4. Strong	5. Superior
Contains numerous errors in grammar, punctuation or mechanics that interfere with the meaning and suggest a lack of control of written English conventions	Demonstrates limited control of grammar, punctuation, and mechanics through distracting or confusing errors	Demonstrates basic control of grammar, punctuation, and mechanics so that sentence level errors, if present, do not confuse the reader	Is generally free of errors in grammar, punctuation and mechanics	Is largely free of errors in grammar, punctuation and mechanics

SAMPLE TOPICS

1. Dr. Peter F. Drucker, considered in America as the “Father of Modern Management” wrote, “The technologies that are likely to have the greatest impact on a company and an industry are technologies outside its own field”. You may agree or disagree with this statement. Either way, take a position and support your views with specific examples in an essay of no less than 500 words.
2. Dr. Peter F. Drucker, considered in America as the “Father of Modern Management” wrote, “The spirit of an organization is created from the top”. You may agree or disagree with this statement. Either way, take a position as to how the leadership of an organization affects the “spirit of an organization” and support your position with specific examples in an essay of no less than 500 words.

Online Verification Process

If you are taking the Assessment Test online, the following methods will be used to verify your identity.

- Person visible in web-cam matches photo provided on Passport or Photo ID
- Applicant shows picture ID (it can be Driver License, or passport)
- Applicant answers verification questions: birthday, SSN, etc.

We will verify Applicant’s Environment by having the Applicant:

- Verify they are in a private, quiet environment, with no headphones or Bluetooth headsets.
- Turn camera around to see entire room, and making sure no one else in proximity of applicant
- Turn camera down to verify no unauthorized materials in work area. The Desk must be clear of papers, other electronic devices, etc.

We will Verify Applicant’s Computer by having the applicant:

- Turn on screen sharing and ensure that all extra windows are closed.

Rules - The test will be monitored: No Internet, No Second Screen, No outside help. However, you can use spell check and a word counter. You will have 1 hour to write an essay of 3-5 paragraphs (approximately 500-750 words).